

NOTICE OF MEETING OF COUNTY EXECUTIVE COMMITTEE

To each member of the County Executive Committee:

A meeting has been called for the purpose of filling the vacancy in the office of

county chair. The meeting will be held on _____ at _____
(date) (time)

at _____.
(location)

_____ **has been designated as temporary**
chair who shall call the meeting to order and preside until the vacancy is filled.

Signature of Authority Calling the Meeting