

Name of Form:

Record of Ballot Distribution.

Section Reference:

Section 51.007, Texas Election Code.

Purpose:

Public record.

Number of Copies Required:

One per election.

Completed by:

County Chair.

Filing Date:

After packaging ballots and prior to delivery.

Filed with:

Preserved by custodian of election record.

Comments:

Record to be preserved for the period for preserving the precinct election records.

A specimen ballot is an official ballot which is removed and marked "specimen ballot" and marking out "Official Ballot." One specimen ballot is to be posted by county clerk/elections administrator for each ballot format used in each election.

If ballots are reprinted to correct a mistake and some of the original ballots have been used, complete a record of ballot distribution form for the original set of ballots and start another record of ballot distribution for the new set of ballots. In addition, a record of ballot destruction must also be completed and attached to the record of ballot distribution.

Sample ballots are also required for all elections; however, they do not need to be recorded on the ballot distribution form.

Current form is AW3-3 dated 3/2007.