SAMPLE

APPOINTMENT OF COUNTY ELECTIONS ADMINISTRATOR

We, the members of the County Elections Commission did meet on _________________, 20___ for the purpose of filling the position of County Elections Administrator for _______________________ County.

It is the order of the County Elections Commission of _______________________ County that _______________________ be appointed Elections Administrator of _______________________ County, to perform the duties provided by law according to Sec. 31.043, Texas Election Code.

Said appointee is to assume duties of office effective ____________________, 20_____.

Signed this the _________________ day of ________________________, 20________.

___________________________________  ___________________________________  
Tax Assessor-Collector                  County Judge

___________________________________  ___________________________________  
County Chairman, ________________ Party County Clerk

___________________________________  ___________________________________  
County Chairman, ________________ Party

The State of Texas

County of _______________________________

I, _______________________________________, County Clerk of ______________________, County do hereby certify that the above is a true and correct copy of the order of appointment of County Elections Administrator by the County Elections Commission.

Witness my hand and seal of the office this the ______ day of ___________________, 20____.

____________________________________
County Clerk

(Seal)

____________________________________
County