

**SAMPLE
ORDER CREATING
COUNTY ELECTIONS ADMINISTRATOR**

We, the undersigned, being the membership of the Commissioners Court for _____ County do hereby order that the position of County Elections Administrator be created for said county effective on _____, 20__.

The County Clerk is hereby instructed to send a copy of this order to each member of the County Elections Commission, the Secretary of State, and Comptroller of Public Accounts.

Done this the _____ day of _____, 20__.

County Judge

Commissioner, Pct. 1

Commissioner, Pct. 2

Commissioner, Pct. 3

Commissioner, Pct. 4

The State of Texas

County of _____

I, _____, County Clerk of _____ County do hereby certify that the above is a true and correct copy of the order by the Commissioners Court creating the Office of County Elections Administrator.

Witness my hand and seal of the office this the _____ day of _____, 20__.

County Clerk

(Seal)

County