

3-12
Prescribed by Secretary of State
Section 52.0064, Texas Election Code
9/2023

Name of Form:

Record of Ballot Destruction

Section Reference:

Section 52.0064, Texas Election Code

Purpose:

To account for all ballots that were destroyed.

Number of Copies Required:

One

Completed by:

Authority responsible for having the official ballot prepared.

Filing Date:

The date that the ballots were destroyed.

Filed with:

The general custodian of election records or the authority responsible for having the ballot prepared if acting as the general custodian of election records.

Comments:

When ballots, from the original printing, are destroyed, the original Record of Ballot Distribution should be finalized. A new Record of Ballot Distribution should be started to document the distribution of the newly corrected ballots.

The Record of Ballot Destruction must be kept for the period for preserving the election records.

The authority responsible for having the official ballot prepared shall post in the authority's office a notice of the date, hour, and place of the destruction of the incorrect ballots. The notice must remain posted continuously for the 72 hours preceding the scheduled time of the destruction.

Version:

Current form is dated 9/2023*.

**Previous version of the form dated 3/2007 may still be used.*