VACANCIES FILLED BY COMMISSIONERS COURT INCLUDE: County Judge, County Clerk, Joint District-County Clerk, County Attorney, County Treasurer, County Surveyor, Sheriff, Tax Assessor-Collector, Justice of the Peace, Constable (also County School Superintendent if still in existence).

VACANCIES FILLED BY COUNTY JUDGE: County Commissioner.

VACANCIES FILLED BY DISTRICT JUDGE: District Clerk. (Where a vacancy occurs in a county having two or more district courts, the vacancy is to be filled by the judges of such courts. If they fail to agree, the governor, upon certificate of such judges, orders a special election to fill the vacancy for the unexpired terms.)

INSTRUCTIONS TO COUNTY CLERK: Mail one copy of this form to: Secretary of State, Elections Division, P.O. Box 12060, Austin, Texas 78711. A commission and identification card will be issued to the appointee.

CERTIFICATE OF APPOINTMENT TO FILL A VACANCY IN OFFICE

I do hereby certify that the below mentioned person was appointed by the
____ County Judge
____ District Judge
____ County Commissioners Court
to fill a vacancy in the office of __________________________ until the next general election or end of the term, as appropriate. This vacancy was created by __________________________ and occurred on __________________________ 1 and effective on __________________________ 2. I further certify that the appointee’s oath and bond (if bond required) were filed in my office and recorded in the Bond and Deputation records on __________________________ (month/day/year).

__________________________________________________
COUNTY CLERK
COUNTY __________________________ SEAL

__________________________________________________
PRINTED NAME OF APPOINTEE

__________________________________________________
OFFICE TITLE (include precinct/place if applicable)

__________________________________________________
OFFICE ADDRESS (include street or P.O. Box, city and zip)

__________________________________________________
EMAIL ADDRESS

1 For election purposes, the vacancy occurs on the date the authority accepts the resignation of the person resigning or eight days after filed, whichever occurs earliest.
2 If the resignation is for a future date of the date the authority accepts the resignation, give the effective date of the resignation.