

Name of Form:

Notice of General Election for Other Political Subdivisions (other than City or County)

Section Reference:

Sections 4.004, 83.010, 85.004, and 85.007, Texas Election Code

Purpose:

To notify voters of time and date of General Election and the location of polling places including the main early voting location, branch early voting locations and election day locations.

Number of Copies Required:

For All Political Subdivisions Except School Districts

Required:

On the county's Internet website.

Choose one of the following 3 methods in addition to the posting on the county's website.

1. One per election precinct if notice is posted in each election precinct;
2. One copy for each registered voter, if mailed;
3. One copy for a newspaper of general circulation in the territory; and one copy for bulletin board used for posting notices of the meetings of the governing body of the political subdivision that the authority serves.

Requirements for School Districts

Required:

On the school district's Internet website if the school district maintains a website, and on the county's Internet website, one copy for a newspaper of general circulation in the territory; and one copy for bulletin board used for posting notices of the meetings of the governing body of the municipality.

Optional:

One per election precinct if the notice is posted in each election precinct; one copy for each registered voter, if mailed.

Completed by:

Presiding Officer of the political subdivision

Filing Date:

If posted in precinct, not later than 21 days before election day; or, if mailed to each registered voter, not later than the 10th day before election day. The notice must be published not earlier than 30 days nor later than 10 days before the election in the newspaper of general circulation in the territory.

Posted on bulletin board for posting notice of meetings of the governing body of the municipality at least 21 days before election day and on the website of the municipality if it maintains a website

Filed with:

Presiding Officer of the political subdivision retains one copy.

Comments:

A copy of the notice shall be preserved for a period of 22 months. The presiding officer shall also retain a copy of the published notice that contains the name of the newspaper and the date of publication.

The presiding officer of school districts must publish the notice of election in a local newspaper. Other political subdivisions must give notice by choosing one of three methods.