



**Secretary of State  
STATE OF TEXAS  
PURCHASE ORDER**

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME PART OF THIS ORDER

**Order Number:** 307-6-00292

**Order Date:** Apr 19, 2016

**TO:** CANON FINANCIAL SERVICES/ordered by Canon USA inc  
Mike Wright  
14904 Collections Center Dr.  
  
Chicago, IL 60693-0149  
Ph: 972-409-7327

BILL TO
SOSAaccountsPayable@sos.state.tx.us, or: Secretary of State Attn: Financial Management P. O. Box 12887 Austin, Texas 78711-2887

DELIVER TO
Secretary of State James E. Rudder Bldg. 1019 Brazos, Room B-05 Austin, Texas 78701-2413

**A valid purchase order number must be shown on shipments and invoices.**

PCC Code: I DIR Contract Number: DIR-TSO-3101.

Accounting Information: 760056

Item No.	Quantity	Unit	Description	Unit Cost	Extension
			985-26 NEW 48 MONTH LEASE TO BEGINNING ON DATE OF ARRIVAL		
1	48	MO	Canon Image RUNNER ADV 4251 - Room 125 Cassette Feed Unit - AF1 Staple Finisher - G1 PCL Printer Kit - AY1 Super G3 Fax Board - AP1 IT/Professional Services  Service for 216,000 copies/prints per year included. Overage @ \$0.0070 ea  This machine is replacing a Xerox  Includes: Delivery, Installation, Training, Parts, Labor, Toner, and Staples	\$296.54	\$14,233.92

Total: \$14,233.92

**ORDERED BY:** \_\_\_\_\_

**Purchaser / Phone:** Jim Martin CTPM, 512-463-5608; email: jmartin@sos.texas.gov

**Fax:** 512/475-2819

Plus Freight: Y /  N

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: (Federal Employee's ID: 74-6000143) The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchases of tangible personal property described in this order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.