



**Secretary of State
STATE OF TEXAS
PURCHASE ORDER**

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME PART OF THIS ORDER

Order Number: 307-6-00212

Order Date: Dec 28, 2015

TO: CANON FINANCIAL SERVICES/ordered by Canon USA inc

14904 Collections Center Dr.

Chicago, IL 60693-0149

Ph: 972-409-7327

BILL TO
SOSAaccountsPayable@sos.state.tx.us, or: Secretary of State Attn: Financial Management P. O. Box 12887 Austin, Texas 78711-2887

DELIVER TO
Secretary of State James E. Rudder Bldg. 1019 Brazos, Room B-05 Austin, Texas 78701-2413

A valid purchase order number must be shown on shipments and invoices.

PCC Code: I DIR Contract Number: DIR-TSO-3101.

Accounting Information: 560048

Item No.	Quantity	Unit	Description	Unit Cost	Extension
			985-58 NEW 48 MONTH LEASE - To begin on date of arrival		
1	48	MO	FY 2016- Elections: CANON IR ADV 6255 w/printer & color scanning 1x500 sheet letter tray: 2x550 sheet trays with staple finisher/ PCL printer kit 2/3 hole puncher. 3g fax board. Work Area Room 216. Includes 20,000 copies per month/excess copy charge .0058- Overages will be billed ast the end of the fiscal year.	\$351.15	\$16,855.20
2	48	MO	FY 2016- Elections: CANON IR ADV 6255 w/printer & color scanning 1x500 sheet letter tray: 2x550 sheet trays with staple finisher/ PCL printer kit. 3g fax board. Work Area Room 249. Includes 20,000 copies per month/excess copy charge .0058- Overages will be billed ast the end of the fiscal year.	\$338.63	\$16,254.24
Total:					\$33,109.44

ORDERED BY: _____

Purchaser / Phone: Jim Martin CTPM, 512-463-5608; email: jmartin@sos.texas.gov

Fax: 512/475-2819

Plus Freight: Y /

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: (Federal Employee's ID: 74-6000143) The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchases of tangible personal property described in this order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.