

**Secretary of State
INTERNAL
PURCHASE ORDER**

Order Number: 307-7-00037

Order Date: Sep 1, 2016

TO: United Parcel Service
Lisa Megliola
Vendor #13624073816
6400 Seven States Blvd
San Antonio, TX 78244
Ph: 512-573-5943
Fax: 512-929-6340

BILL TO
Secretary of State Attn: Financial Management P. O. Box 12887 Austin, Texas 78711-2887

DELIVER TO
Secretary of State James E. Rudder Bldg. 1019 Brazos, Room B-05 Austin, Texas 78701-2413

A valid purchase order number must be shown on shipments and invoices.

PCC Code: E

Accounting Information: 276006

Item No.	Quantity	Unit	Description	Unit Cost	Extension
			962-24		
1	1	EACH	UPS shipping (used only when charges are reversed/errors are made by an SOS employee due to invalid customer account number, etc.)	\$400.00	\$400.00 Est.
				Total:	Est. <u>\$400.00</u>

ORDERED BY: *Shuford Scott*

Purchaser / Phone: Shuford Scott CTPM, 512-463-5607; email: sscott@sos.texas.gov

Fax: 512/475-2819

Plus Freight: Y / ~~N~~