

**Secretary of State
INTERNAL
PURCHASE ORDER**

Order Number: 307-7-00023

Order Date: Sep 1, 2016

TO: U.S. Postmaster

Capitol Station
Austin, TX 78711

BILL TO
Secretary of State Attn: Financial Management P. O. Box 12887 Austin, Texas 78711-2887

DELIVER TO
Secretary of State James E. Rudder Bldg. 1019 Brazos, Room B-05 Austin, Texas 78701-2413

A valid purchase order number must be shown on shipments and invoices.

PCC Code: 9 TX Govt. Code, Section 2113.103

Accounting Information: 170008(\$416), 270018(\$2,300), 570021(\$1,500), 575003(\$605), 575002(\$400), 770009(\$3,000), 870002(\$4,000), 970002(\$3,000), 276017(\$215)

Item No.	Quantity	Unit	Description	Unit Cost	Extension
1	1	EACH	Annual Box Rental for P.O. Box 12697 - Executive (Period covering 10/1/2016-9/30/2017) POCN \$16.00 rate increase	\$416.00	Est. \$416.00
2	1	EACH	PO BOX 12887 - Postage due funding	\$600.00	Est. \$600.00
3	1	EACH	PO BOX 12887 - Annual Box Rental	\$600.00	Est. \$600.00
4	1	EACH	PO BOX 12887 - Annual Caller Service Fee	\$1,100.00	Est. \$1,100.00
5	1	YEAR	FY2017 - Elections - Annual Box Rental / Caller (P.O. Box 12060)	\$1,500.00	Est. \$1,500.00
6	1	EACH	Elections BRM Permit #4511 Annual Maint. Fee, 12/30/2016 - 12/29/2017	\$605.00	Est. \$605.00
7	1	EACH	FY2017 - Elections Permit 4511 - Annual Permit Fee due December 2016	\$400.00	Est. \$400.00
8	1	YEAR	Annual Caller Fees: PO Box 13697 - \$1,500.00 PO Box 12079 - \$1,500.00	\$3,000.00	Est. \$3,000.00
9	1	EACH	Annual Caller Service Fees for (P.O. Box 13193 - UCC Unit) for FY 2017	\$2,000.00	Est. \$2,000.00
10	1	EACH	Annual Caller Service Fees for (P.O. Box 12028 - Reports Unit) for FY 2017	\$2,000.00	Est. \$2,000.00
11	2	EACH	Annual Caller Service Fees: PO Box 13375 - Notary PO Box 13550 - Authentications	\$1,500.00	Est. \$3,000.00

Item No.	Quantity	Unit	Description	Unit Cost	Extension
12	1	EACH	Permit 661 fee	\$215.00	\$215.00
				Total:	Est. <u>\$15,436.00</u>

ORDERED BY: _____

Purchaser / Phone: Jim Martin CTPM, 512-463-5608; email: jmartin@sos.texas.gov

Fax: 512/475-2819

Plus Freight: Y / N