

**Secretary of State
INTERNAL
PURCHASE ORDER**

Order Number: 307-7-00020

Order Date: Sep 1, 2016

TO: TIBH Central Store

1130 Rutherford Lane, Bldg 1, Ste 190
Austin, TX 78753
Ph: 834-8242

BILL TO
Secretary of State Attn: Financial Management P. O. Box 12887 Austin, Texas 78711-2887

DELIVER TO
Secretary of State James E. Rudder Bldg. 1019 Brazos, Room B-05 Austin, Texas 78701-2413

A valid purchase order number must be shown on shipments and invoices.

PCC Code: 9 Tx. Govt. Code Chapter 2155.441

Accounting Information: 170003(\$1,500), 177016(\$1,000), 270002(\$5,000), 276009(\$1,400), 375001(\$500), 470005(\$2,200), 570006(\$8,000),
770006(\$15,000), 870004(\$7,000), 970005(\$6,000),

Item No.	Quantity	Unit	Description	Unit Cost	Extension
			615-00 Office supplies as needed for fiscal year		
1	1	EACH	office supplies for Executive	\$1,500.00	Est. \$1,500.00
2	1	EACH	Supplies for Ombudsman Staff	\$1,000.00	Est. \$1,000.00
3	1	EACH	Office Supplies (Administrative Services) FY17	\$5,000.00	Est. \$5,000.00
4	1	EACH	Operating Support - Office Supplies	\$1,400.00	Est. \$1,400.00
5	1	EACH	Office Supplies fy'17 for (IT)	\$500.00	Est. \$500.00
6	1	YEAR	Office Supplies (Texas Register)	\$2,200.00	Est. \$2,200.00
7	1	EACH	FY2017 - Elections - Office Supplies	\$8,000.00	Est. \$8,000.00
8	1	YEAR	Office Supplies (Corporations)	\$15,000.00	Est. \$15,000.00
9	1	EACH	Office Supplies (UCC Section)	\$7,000.00	Est. \$7,000.00
10	1	YEAR	Office Supplies (Government Filings except Texas Register)	\$6,000.00	Est. \$6,000.00
			Total:		Est. <u>\$47,600.00</u>

ORDERED BY: _____

Purchaser / Phone: Jim Martin CTPM, 512-463-5608; email: jmartin@sos.texas.gov

Fax: 512/475-2819

Plus Freight: Y / N