

REQUEST TO CANCEL BALLOT BY MAIL FOR USE IN THE EARLY VOTING CLERK'S OFFICE

84.032(b), 84.032(c)(1) 86.011(d)	I, _____, a qualified voter for the _____ (print name of voter) (name of election)
This Section Must Be Completed by Every Voter	Election to be held on ____ / ____ / ____ request that my Application for Ballot by (month) (day) (year) Mail or Federal Post Card Application be cancelled. I <u>did/did not</u> surrender my ballot by mail or present a Notice of Improper Delivery. (circle one)
	_____ VUID (required) Signature of Voter

To be Completed, in Person, at the Office of the Early Voting Clerk

84.032 (c)(2)(A)	I, _____, do hereby affirm that I have not received my (printed name of voter) mail ballot at the time of making my request to cancel my Application for Ballot by Mail or Federal Post Card Application.
Voter Did Not Receive Mail Ballot	_____ Signature of Voter
84.032 (c)(2)(B)	I, _____, do hereby affirm that I have not requested a (printed name of voter) mail ballot for this election.
Voter Did Not Apply for Mail Ballot	_____ Signature of Voter
84.032 (c)(2)(C)	I, _____, do hereby affirm that I received a Notice of (printed name of voter) Carrier Defect for a Carrier Envelope containing my marked ballot and that I wish to cancel my Application for Ballot by Mail or Federal Post Card Application.
Voter Received a Notice of Carrier Defect	_____ Signature of Voter
84.032(e)	I hereby request that my mail ballot be cancelled. I, _____ (printed name of voter) affirm that I did not mark the ballot that was sent to me by mail.
Voter Did Not Mark Mail Ballot	_____ Signature of Voter
84.032(b)	I, _____ hereby request that my Annual Application for a (printed name of voter) Ballot by Mail or Federal Post Card Application be cancelled.
Annual ABBM or FPCA Cancellation	_____ Signature of Voter

This section to be completed by the Early Voting Clerk or Deputy Early Voting Clerk.

Sworn and subscribed before me, this ____ day of _____, 20____.
 (Day) (Month) (Year)

 Signature of Election Official Witnessing Affidavit

Denied _____ Reason _____ Date ____/____/____

Instructions for Early Voting Clerk

Top Box to be Completed by Early Voting Clerk and Voter

1. Complete the top box labeled, **“This Section Must Be Completed by Every Voter.”**
Include all the required information:
 - a. Printed name of voter as it appears on the List of Registered Voters
 - b. Name of Election
 - c. Date of Election
 - d. VUID number as it appears on the List of Registered Voters
 - e. Voter did or did not surrender a ballot or present a Notice of Improper Delivery
2. Direct the voter to sign the top box on the “Signature of Voter” Line.
3. Ensure that all information is complete including the required VUID number.

Instructions for Completion of Affidavits

84.032(c)(2)(A) – Voter **Did Not Receive** Mail Ballot – If the voter indicates that he or she applied for, but did not receive the ballot after submitting an Application for a Ballot by Mail or Federal Post Card Application to the Early Voting Clerk, direct the voter to execute this affidavit. The voter may execute this affidavit under Section 84.032(c)(2)(A) of the Election Code at any time after the close of early voting by personal appearance.

84.032(c)(2)(B) – Voter **Did Not Apply** for Mail Ballot – If the voter indicates that he or she did not submit an Application for a Ballot by Mail or Federal Post Card Application to the Early Voting Clerk, direct the voter to execute this affidavit. The voter may execute this affidavit under Section 84.032(c)(2)(B) of the Election Code at any time after the close of early voting by personal appearance.

84.032(c)(2)(C) – Voter **Received a Notice of Carrier Defect** under 87.0271(b) or (c) OR 87.0411(b) or (c). If the voter indicates that he or she received a Notice of Carrier Defect, direct the voter to execute this affidavit. If the voter’s Carrier Envelope is in the possession of the Early Voting Clerk or the voter surrenders the Carrier Envelope containing the marked ballot to the Early Voting Clerk, he or she should be issued the Notice of Surrendered Ballot to take to a polling place which entitles the voter to receive a regular ballot.

84.032(e) - Voter **Did Not Mark** Mail Ballot – If the voter indicates that he or she applied for a ballot by mail using an Application for Ballot by Mail or Federal Post Card Application but did not mark the ballot that is now in the possession of the Early Voting Clerk, direct the voter to execute this affidavit. The voter may execute this affidavit under Section 84.032(e) of the Election Code at any time after the early voting ballot is returned to the Early Voting Clerk as a marked ballot and before the ballot is delivered to the early voting ballot board.

84.032(b) - **Annual Application for Ballot by Mail or Federal Post Card Cancellation** – If the voter wishes to cancel his or her Annual Application for a Ballot by Mail or Federal Post Card Application, direct the voter to execute this affidavit. Please be sure to explain the effect that cancellation of an Annual Application for a Ballot by Mail or Federal Post Card Application will have to the voter’s ability to receive ballots by mail for the remainder of the voting year. This must be received by the Early Voting Clerk not later than the third day before election day and if an early voting ballot sent to the voter is returned to the Early Voting Clerk as a marked ballot, before the marked ballot’s arrival at the address on the Carrier Envelope.

86.011(d) – **Cancellation of a Timely Returned Carrier** – This form can be used to cancel a voter’s Application for a Ballot by Mail or Federal Post Card Application after a voter receives notification from the Early Voting Clerk that the Carrier Envelope did not fully comply with the applicable provisions in the Election Code. Please direct the voter to execute the top box of the cancellation form and attach this form to the improperly delivered Carrier Envelope.

If the “REQUEST TO CANCEL BALLOT BY MAIL” is approved by the Early Voting Clerk and a Ballot by Mail or Notice of Improper Delivery was surrendered to the Early Voting Clerk, the voter must be given a Notice of Surrendered Ballot by Mail (formerly the Notice to Presiding Judge) to take to the polling place so that the voter can vote a regular ballot.